

**PUBLIC WORKS DEPARTMENT SECRETARIAT,**  
**Govt of NCT of Delhi,**  
**3<sup>rd</sup> FLOOR, MSO BUILDING, IP ESTATE, ITO, NEW DELHI-02**

E. 297485/11384-11402

Dated: 11/11/2025

**ORDER**

Consequent upon joining of Sh. Suneel Anchipaka, IAS, in PWD as Special Secretary, the work allocation among the Special Secretaries in Public Works Department is hereby ordered as under with immediate effect: -

| Sl. No. | Name & Designation                                 | Work Allocation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Link Officer                                       |
|---------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 1.      | Sh. Ravi Jha, IAS<br>Special Secretary-I           | 1. Admn. (incl. IT) & Establishment<br>2. Budgeting & Expenditure (incl. Audit paras)<br>3. Allotment of all Delhi GPRA, Office space & shops, Community Centers/Parks (incl. PP Act)<br>4. Vigilance/CVC/NHRC matters<br>5. Roads & Flyover.<br>6. Street Light<br>7. Litigation & Arbitration cases related to Roads and Flyover<br>8. NCR and NHAI matters<br>9. Coordination with Local Bodies, DJB, Railways etc.<br>10. Drains and Drainage Master Plan<br>11. Horticulture related matters                                                                                                                                                              | Sh. Suneel Anchipaka, IAS,<br>Special Secretary-II |
| 2.      | Sh. Suneel Anchipaka, IAS,<br>Special Secretary-II | 1. FOB and Under Pass<br>2. CCTV<br>3. Pollution and Environment for Coordination with GNCTD & GoI agencies<br>4. RTI, PGC & VIP References, General Complaints and PGMS/ LG Listening Complaints monitoring<br>5. All Parliament and Assembly Questions related to PWD<br>6. Planning and Policy matters (Work Manual, SoP etc.)<br>7. All Buildings (incl. Schools, Judiciary & Health Projects etc.) and works other than Roads and Flyover.<br>8. QAU.<br>9. Litigation & Arbitration cases related to All Buildings (incl. Schools, Judiciary & Health etc.) and works other than Roads and Flyover.<br>10. Capital Projects related to Health Department | Sh. Ravi Jha, IAS,<br>Special Secretary-I          |

This issues with prior approval of the Addl. Chief Secretary, PWD.



(S.P. Gupta)  
Deputy Secretary (Admn.)

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Dated: 11/11/2025

Copy to: -

1. PS to ACS (PWD), MSO Building, New Delhi.
2. PS to Spl. Secretary-I, PWD, MSO Building, New Delhi
3. PS to Spl. Secretary-II, PWD, MSO Building, New Delhi
4. Engineer-in-Chief, PWD, 12<sup>th</sup> Level, MSO Building, New Delhi.
5. All Dy. Secy./AHC/DD/AD(Plg.), PWD, MSO Building, New Delhi.
6. All Section Officer, S.O & AAO, PWD, MSO Building, New Delhi.
8. Officer concerned.
9. Guard File.



(S.P. Gupta)  
Deputy Secretary (Admn.)